

**Stafford Recreation Commission  
Board Meeting Minutes  
Dec 18, 2019 - 6:30 pm @ Annex**

**A. Call to Order@ 6:27 pm All present except Jason**

**B. Additions to the Agenda- New business b, c, d, e, f, g**

**Roll Call:**

x Sharilyn	x Nicholas	x Myra
__ Jason	x Holly	x Jan

**C. Approvals**

- a) Agenda
- b) Minutes of previous meeting -*signed*
- c) Reconciled financial statements – *CD New balance \$15,498.69 12/25/19, interest credit of 210.78*
- d) Budget report
- e) Signing of approved minutes
- f) Personnel report – Remaining – 2 personal/11 Vac/8 sick (30 carry over)
- g) Check signing

\_\_\_*Myra*\_\_ Motioned    \_\_\_*Nick*\_\_ 2<sup>ND</sup> passed 4-0

**D. Recognize guests/Public comment/Correspondence- Lisa Allen sent a thank you for the Christmas activity on Saturday. Also a thank you from Ryan Clark.**

**E. Director's Report – see attached *Sturdi Built, Christmas Chaos, McMillan, Audit, Basketball, Table toppers, Cameras-installed but decreased recording time, New basketballs ordered, 2 rentals coming this weekend and 1 on 29<sup>th</sup>, Memberships-57 sold getting them set up on Quikbooks.***

**F. Old Business**

- a) Storage unit – 40' x 8' \$3100 to \$3700 with added side door (\$800), free delivery, no leak, need RR ties or chunks of treated 6x6 at each corner, placement- NE corner of property ?, not next to building? *Ask if possible to insulate.*
- b) Sign/ kids tv/BB – need hung *got hung*
- c) McMillan Field – almost ready, *info from school board Jan 14 and then to Title company to prepare Deed*
- d) Audit – in progress, Aaron Koehn *still with them.*
- e) Fire – occupancy #'s – called the state, Brian Love *He has spoken with Jerry and told him the info he needs to get for us to get occupancy figured out and get posted.*
- f) Silver Sneakers – they are looking for an instructor in our area, will send me info *Proceed as participating location and would also like to have an instructor.*
- g) Budget info – in Quikbooks

**G. New Business**

- a) Adopt Credit card user agreement- *Stating that Jan agrees to not misuse the credit card or use for personal use. Mya motioned to adopt the user agreement, Holly seconded, passed 4-0.*
- b) *Waive the secretary's Rec membership for performing secretarial duties, Nick motioned Myra seconded passed 3-0*

- c) *January Special or Rec membership- Sharilyn motioned to offer \$10 off yearly membership in January, Nick seconded, passed 4-0*
- d) *New equipment to add? Make 3 month short term goals for the building, Treadmill, Row machine, Cable machine. 5 and 10 lb plates for free weights, mirrors. 3 month goals – 2 new pieces of equipment, entry signs completed, 2 other decals, pictures ordered for hall*
- e) *Pansy Rebecca lodge donation of \$500 to the Rec.*
- f) *Sharilyn motioned to go into executive session at 7:08pm for personnel matter with board members present. Out of executive session at 7:12. Nick motioned to give director \$150 Christmas bonus, Myra seconded. Passed 4-0.*

**H. Board Member comments**

**I. Public Comment on items discussed**

**J. Adjournment- 7:23 Nick motioned to adjourn, Holly seconded, passed 4-0.**

Next regular meeting will be Jan 8 at 6:15 pm. Regular meeting notice is given in the Stafford Courier, if a Special meeting is called it will be posted on the front door of the Annex as soon as presented and posted on the SRC Facebook page.