

**Stafford Recreation Commission  
Board Meeting  
Nov 13, 2019 - 6:15 pm @ SRC Annex**

**A. Call to Order@ 6:20** all above present

**Roll Call:**

X Sharilyn	x Nicholas	x Myra
x Jason	x Holly	x Jan

**B. Additions to the Agenda- G. c)annex age  
d)executive session-personnel matters**

**C. Approvals**

- a) Agenda
- b) Minutes of previous meeting
- c) Reconciled financial statements
- d) Budget tracker – income tracker
- e) Signing of the previous approved minutes
- f) Personnel report – Remaining – 2personal/11 Vac/8 sick (30 carry over)
- g) Check signing – **City 370.78**

\_\_\_Jason\_\_\_ Motioned \_\_\_Myra\_\_\_ 2<sup>ND</sup>  
**Passed 4-0**

**D. Recognize guests/Public comment/Correspondence- Thank you from “The Well”, several people came in to see progress sign up for memberships and were excited with what they saw, Jeff Lowther thanks us for allowing them to use the gym while floors were being refinished.**

**E. Director’s Report – sent in email and also attached. Discussed the hiring of PT/cleaning staff – Jan stated she budgeted for this in this years budget, board recalls this discussion last year and that it wasn’t in the budget but does not recall this being brought back up for this fiscal year. Board requested to see the adopted budget for the current year. Jan will also send the broken down line item of budget. There was discussion in trying to understand the budget and line items.**

**F. Old Business**

- a) Storage unit – No final decision has been made yet, recommend wait until Spring – **The sheds at the ball fields would prob not gain us much storage space, keep looking at units, someone in town has one Jan or someone can look at for an idea.**
- b) Building established sign – Rogelio will get hung **and will hang kids TV**
- c) **McMillan Field – Working on Deed Phyllis will have contract to Jan tomorrow and then will take to court house. Nick moved to sell the old McMillan field to Randy Ginest for \$3000, Myra seconded, passed 4-0.**
- d) Annex – Deed – in progress, contract, **done and on Robin’s desk will be finished soon.**
- e) Audit – scheduled **ON their desk also, will be completed soon.**
- f) Camera – scheduled for November **Came out and said the two proposed cameras won’t be any problem. Will be here in the next week or so hopefully soon.**
- g) Fire – building #'s - **have not heard anything. Jason will get info from David at Hospital for fire marshal.**
- h) Bboard member – Sharilyn re-appointed, Shelly Brensing? **Sharilyn to continue, let Shelly know we will keep her in mind for the future.**

- i) Silver Sneakers – “Thank you for your interest in Tivity Health. Your information will be retained in our database, and if there is an opportunity for a future partnership you will be contacted.”
- j) Goals – 1) outside plan –sidewalk and sand courts 2) Inside – with the amount of traffic in the hallway, I don’t think we should put furniture there. *Grass between building and pool, Jan talked to city to check with them about that. Possibly a bench and coat racks/hanging stand. Jason would guess it would be about \$2500 for sidewalk from street up to building on the east.*
- k)

**G. New Business**

- a) GBT internet for TV’s? Would we want to do a generic SRC google account for sign in? *Right now can watch Youtube, will try and figure out if the TV’s can hook up to the wifi.*
- b) Meetings/Special Meeting/Executive Session procedures – *Need to make sure to state reason and post ahead of time. Website being worked on by Jason-a lot of things need updated with that. Signed minutes need to be printed and available to us and public in notebook in conference room maybe?*
- c) Annex age – *Revisit age limit for supervision. Currently set at 15, most freshman in high school is 14 at start of school. There are a lot of kids 14 yrs of age that would like to be in the gym but are required to have supervision. Jason moves to change the wording to allow 14 yr old in gym without supervision and add 12-14 must be accompanied by adult, 12 and under not allowed on any fitness equipment. Holly seconded, passed 4-0.*
- d) Holiday rental rates – *Do we want to change the hourly rate for holiday rental. Leave rates where they are. Nick moves to amend rental policy to add “damages over \$100 the renter will be held responsible”, Myra seconds, passed 4-0.*
- e) Executive session- personnel matters – *Nick moves to enter executive session for non-elect personnel matters @ 8:07 present board. Myra second, passed 4-0 Out @ 8:11. Jason moved to go into executive session @8:15 for 20 min, with board and director present, Nick second, passed 4-0. Out @ 8:35. Sharilyn moved back into executive session @ 8:36 to 9:00, Holly seconded, passed 4-0. Out @ 9:00. Nick moved to go into executive session @ 9:0, Jason seconded, passed 4-0. Out @ 9:16*

**H. Board Member comments –** *Post public hours, keep hours the same and make a sign when Jan is out of the building.*

**I. Public Comment on items discussed**

**J. Adjournment @ 9:23 moved by Nick, Myra second, passed 4-0.**

Christmas party will be Dec 11 Christmas party at Woody’s at 6:30 pm. December meeting will be Dec 18 at 6:15. Next meeting, January 8<sup>th</sup>, 2020 at 6:15pm. Regular meeting notice is given in the Stafford Courier, if a Special meeting is called it will be posted on the front door of the Annex as soon as presented and posted on the SRC Facebook page.